

Statements & Notices Portal

Overview

The Statements & Notices tab in Pinnacle’s online banking provides the ability to update delivery and email notification preferences, filter and sort documents and view and download statements.

Enrolling in eStatements

1. Login to Pinnacle’s Online Banking, select the **Statements & Notices** tab.
2. If this is your first time accessing the portal you will be presented with a disclosure agreement giving Pinnacle permission to send your checking or savings statements electronically; scroll to the bottom and press **I accept**.
3. *Delivery Preferences* will open. To stop receiving printed statements by mail, clear the **Printed & Mailed** checkbox for individual accounts, or select **Change All to Paperless**. Changes apply to everyone with online access to the account(s). **Note: Delivery preferences for loans cannot be changed. Loan billing statements will be mailed but an electronic copy will also be available.**

Change all to Printed & Mailed Change all to Paperless

Account Number	Account Name	Account Type	Printed & Mai...	Last Modified	Last Modified By
1 ****4922	MeetMaker Escrow	Checking	<input checked="" type="checkbox"/>	04/20/2026 14:08:35 PM	Joelle Bridges
2 ****9585	MeetMaker Operating	Checking	<input checked="" type="checkbox"/>	04/20/2026 14:08:34 PM	Joelle Bridges
3 ****9392	Sweep	Checking	<input checked="" type="checkbox"/>	04/20/2026 14:08:28 PM	Joelle Bridges
4 ****9888	test	Loan	<input checked="" type="checkbox"/>	03/18/2026 09:10:31 AM	System Default

4. *Email Notification Preferences* will open. To receive an email when new statements are available, select the **Email Notification** checkbox for individual accounts, or select **Subscribe to All**. This selection applies only to you and will not affect other individuals with access to the account(s).

Subscribe to All Unsubscribe from All

Account Number	Account Type	Delivery Preference	Email Notification	Last Modified	Last Modified By
1 ****9888	Loan	Printed & Mailed	<input type="checkbox"/>	03/26/2026 08:52:49 AM	System Admin
2 ****9585	Checking	Printed & Mailed	<input checked="" type="checkbox"/>	03/04/2025 09:24:25 AM	System Admin
3 ****4922	Checking	Printed & Mailed	<input checked="" type="checkbox"/>	05/02/2023 14:46:51 PM	System Admin
4 ****9392	Checking	Printed & Mailed	<input checked="" type="checkbox"/>	05/02/2023 14:46:51 PM	System Admin

5. You can update your delivery and email notification preferences at any time through the **Menu**.

Document Viewing & Downloading

1. In **Statements and Notices**, you'll be able to access up to 24 months of account history, starting once you enroll in online banking.
2. Each account is viewable by the last 4 digits of the account number, the account type, the statement type, the statement date and account nickname. Click the column headers to sort by these fields or select the filter icon to add custom filters to the list.

	Links	Account Number	Account Type	Statement Type	Statement Date	Nickname	File Type
1				N/A	11/28/2025	Operating	PDF
2				N/A	11/28/2025	Deposit	PDF
3				N/A	11/28/2025	Money Market	PDF
4				N/A	11/28/2025	Williamson Co- Five...	PDF
5				Account Analysis Fa...	10/31/2025	Analysis Family	PDF
6				N/A	09/30/2025	Deposit	PDF
7				N/A	09/30/2025	Operating	PDF
8		****2888	Checking	N/A	09/30/2025	Money Market	PDF
9		****9158	Checking	N/A	09/30/2025	Williamson Co- Five...	PDF

Filter by Condition Filter by Value

Search

Select All

****0096

****0120

****2888

****9158

Apply Cancel Clear

3. To view a statement, click the **PDF** icon.
4. If you want to export one or more statements, select the checkbox(es) to the left of the link. You'll be required to key an **Export Name** and can choose to export as individual PDFs or one PDF.

Export Name: *
 Export as individual PDFs
 Export as one PDF

3 Document Selected.

	Links	Account Number	Account Type	Statement Type	Statement Date	Nickname	File Type
1	<input checked="" type="checkbox"/>	****0096	Checking	N/A	11/28/2025	Operating	PDF
2	<input checked="" type="checkbox"/>	****0120	Checking	N/A	11/28/2025	Deposit	PDF
3	<input checked="" type="checkbox"/>	****2888	Checking	N/A	11/28/2025	Money Market	PDF
4	<input type="checkbox"/>	****9158	Checking	N/A	11/28/2025	Williamson Co- Five...	PDF

5. You can retrieve your export file by selecting **Menu > Downloads**.
6. To quickly download all statements generated on a specific date, access **Menu > Calendar**. Scroll to the statement date and select the **Download** option. Retrieve your file by selecting **Menu > Downloads**.

27	3 Documents	28	29
	Download View Statement		